



## CAUL-CBUA Indigenous Matters Committee Terms of Reference

Approved by Board: October 3, 2018; Revised February 26, 2019

### INTRODUCTION

In order to redress the legacy of residential schools in Canada and advance the process of meaningful reconciliation with Indigenous Peoples (First Nations, Métis and Inuit<sup>1</sup>), the CFLA-FCAB Truth and Reconciliation Committee, in response to the Truth and Reconciliation Commission of Canada report, developed ten recommendations to help guide libraries in playing an active role in this process. As holders of cultural memory, and enablers of information literacy, libraries have a key role to play in advancing truth and reconciliation.

### MANDATE AND ROLE

The Indigenous Matters Committee (IMC) focuses on advancing several of CAUL-CBUA's strategic goals, particularly those related to "2.0 Develop a comprehensive strategy across CAUL-CBUA to facilitate the actualization of the CFLA-FCAB TRC Report recommendations at member institutions".

### AUTHORITY

The CAUL-CBUA Indigenous Matters Committee receives its authority from the CAUL-CBUA Board of Directors, as per section 7.3 of the CAUL-CBUA By-Laws.

### RESPONSIBILITIES

Recognizing that there are activities occurring, and resources being developed, at the national level and in other provinces, the Indigenous Matters Committee will:

1. Collaborate with Indigenous Peoples (First Nations, Métis, and Inuit) to develop an education and training program to foster understanding among CAUL-CBUA members;
2. Work in collaboration with Indigenous Peoples to develop strategies to address member needs in working with Indigenous Peoples;
3. Fostering interest in, and support for, Indigenous Peoples in the Atlantic Region entering information management careers, either directly, or in partnership with other organizations and/or institutions;
4. Foster the indigenization of collection development across CAUL-CBUA member institutions.
5. Identify and facilitate access to best practices and resources related to services, spaces, and core approaches for CAUL-CBUA member libraries.
6. Represent the interests of the Atlantic region at a national level in discussions and initiatives related to Indigenous Peoples and libraries.

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<sup>1</sup> [CFLA-FCAB Truth and Reconciliation Committee Report and Recommendations](#)

## MEMBERSHIP

The Indigenous Matters Committee is normally comprised of six (6) to eight (8) CAUL-CBUA members with at least one (1) Board member, as approved by the Board of Directors. Committee members will be selected for their expertise related to Indigenous Peoples. At least one member of the Committee shall self-identify as an Indigenous Person from the region, or a CAUL-CBUA member of Indigenous heritage. The CAUL-CBUA Manager shall serve as a support person to the Committee. The Chair is selected by the Committee and shall normally not be the Board representative.

## TERM OF MEMBERSHIP

Members serve on the Committee for a two (2) year term. A member can serve no more than two terms in succession; but may serve again on the same committee in a non-consecutive term. Exceptions to this limit on consecutive terms may be made at the discretion of the Board. Membership is finalized prior to the first meeting to follow CAUL-CBUA's Annual General Meeting.

## MEETINGS

The Indigenous Matters Committee meets no less than four (4) times a year normally via teleconference or virtual modes.

## REPORTING

The Committee provides a written report for the Board at each Board Meeting. Additional reports may be submitted upon completion of a specific activity.

## COMMUNICATION

The Committee communicates using the CAUL-CBUA teleconference system and the CAUL-CBUA Indigenous Matters Committee mailing list, [imc@caul-cbu.ca](mailto:imc@caul-cbu.ca).

When committee membership is not fully representative of all member institutions, it is crucial that communication mechanisms be in place to ensure that all member institutions have a voice in the Committee's activities and deliberations. To facilitate this bi-directional communication, Committee members must actively engage in regular dialogue with institutions not represented in the Committee membership, as well as within their own institutions. This communication includes, but is not limited to, ensuring that Committee meeting agendas and minutes are regularly posted to the CAUL-CBUA website in a timely manner.

## COLLABORATION

The Indigenous Matters Committee collaborates with the CAUL-CBUA committees, as well as regional and national bodies, on relevant projects.

*Created September 16, 2018; Revised February 2019*