



Approved by the Executive Committee:

Working Group Name: 2019 Strategic Plan Update Working Group

Scope: The primary focus of this working group is to:

- Modify existing Strategic Plan goals to be S.M.A.R.T. Goals;
- Identify performance metrics for each goal and data sources;
- Develop a Strategic Plan progress review process and schedule to regularly assess goal progress and success;
- Identify resources needed to support Strategic Plan goals; and
- Develop a data dashboard to consolidate data and facilitate analysis;

Membership: The membership of this group will consist of the CAUL-CBUA Executive Director, CAUL-CBUA Committee Chairs, and the CAUL-CBUA Vice-Chair.

Timeline for the CAUL-CBUA “2019 Strategic Plan Update Working Group”

1. Goals in Strategic Plan reviewed and revised to be formatted as S.M.A.R.T. goals, mid-October 2019
2. Performance metrics for each goal, and data sources for the performance metrics, identified: End of October 2019.
3. Completed Strategic Plan progress review process and schedule: Mid-November 2019.
4. A resource needs assessment for each Plan strategy completed, with recommendations developed for Board consideration: End of November 2019.
5. Data dashboard created and the data collection process implemented: Mid-December 2019.