



## Manager's Report

### CAUL/CBUA Executive Committee Meeting

November 15<sup>th</sup>, 8:30-9:30 am

### Licencing and Negotiations Update

Vendor	Status
AccessScience	1. Requested approval for CAUL-CBUA members to use the licence addendum I negotiated for AccessScience with their direct subscriptions to AccessEngineering, AccessMedicine, and AccessPharmacy. McGraw-Hill approved this and I'm now in the process of gathering these from members to submit to McGraw-Hill for counter-signature.
Eureka.cc	1. Finalizing revised licence.
ProQuest	1. Licence revisions submitted and awaiting approval from ProQuest.
AAAS	1. Science, Science Signaling, and Science Translational Medicine – All renewed except MUN canceled Science Signaling. 2. Licence revised and signed. In the process of finalizing a short amendment regarding linking and accessibility.
Annual Reviews	1. All renewed. 2. Submitted licence terms revisions and am awaiting a reply.
Engineering Village-Compendex	1. Revised licence signed and completed.
IEEE/IET Electronic Library	1. Revised licence signed and completed.
GeoScienceWorld	1. Reviewed licence and have submitted questions and concerns to GeoScienceWorld.
Le Grand Robert	1. Walked through the French version of the licence for Le Grand Robert with licencing staff at DeMarque. After review, both parties agreed that a full revision of the licence is required. This process will begin in January and will also involve the creation of a bilingual licence.
Gale	1. Worked with Gale representative to develop a one-time purchase

	offer for all Gale primary document collection.
EBSCO	1. Met with EBSCO representative to discuss potential product offers.
ConCan	<ol style="list-style-type: none"> <li>1. NFB/ONF Education – All renewed. Mount Allison and SMU both started new subscriptions. NFB/ONF also agreed to turn on access for MtA and SMU in advance of the January 1, 2017, start of the ConCan subscription.</li> <li>2. eHRAF Archaeology &amp; eHRAF World Cultures – All renewed.</li> <li>3. Project Muse – – All renewed except NSCAD.</li> <li>4. CPI.Q – All renewed.</li> <li>5. Criterion of Demand – All renewed.</li> <li>6. Historical Newspapers – In process.</li> <li>7. PsychiatryOnline (POL) Premium – All renewed.</li> <li>8. Universalis – All renewed.</li> <li>9. LexisNexis QuickLaw – UNB and UdeM providing simultaneous access to QuickLaw via the new LexisNexis Advance change</li> <li>10. Distributed offers for “Kluwer Law International” and “Adam Matthew Frontier Life Collection”. Awaiting responses.</li> </ol>
Atlantic Health Knowledge Network (AHKN)	<ol style="list-style-type: none"> <li>1. Met with Joanne Hodder and Katie McLean of the Nova Scotia Health Authority (NSHA); and Ann Barrett, Heather MacFadyen, and Gail Fraser of the Dalhousie University Kellogg Library.</li> <li>2. Decision to change the Atlantic Virtual Health Library (AVHL) to the Atlantic Health Knowledge Network (AHKN).</li> <li>3. I will pursue relationships with comparable organizations in the other three Atlantic provinces: <ol style="list-style-type: none"> <li>a. The Newfoundland &amp; Labrador Health Knowledge Information Network (NLHKIN) and Memorial University’s Health Sciences Library (Michelle Swab);</li> <li>b. Dawn Hooper at the University of Prince Edward Island;</li> <li>c. The Horizon Health Network and (All but Northern sector; library.miramichi@horizonnb.ca) the Vitalié Health Network (Francophone – Northern &amp; Southeaster NB; Gisèle Beaulieu).</li> </ol> </li> <li>4. Once partners are determined, will develop a governance model.</li> <li>5. Goal to define a core common suite of resources, with other resources on an opt-in model. Plan to focus on licencing of two resources, the Cochrane Library (Wiley) and CINAHL Complete (EBSCO), as a proof of concept phase.</li> <li>6. Met with Michelle Swab, Coordinator for the NLHKIN. Four (4) health authorities – Eastern (Jordan Pike), Central (Michael Poirier), Western (Kim Hancock), Labrador/Grenville (?). Health</li> </ol>

	<p>authorities focused on point-of-care resources, which are not of interest to the academic health libraries (CINAHL may be common ground). Health authorities already have free access to Cochrane via MUN. Question as to whether NLHKIN will renew as health authorities have very little money. I will speak to NLHKIN at the November 16<sup>th</sup> meeting.</p>
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### **Committees**

1. Copyright Committee
  - a. Thank-you letters sent to volunteers on behalf of the CAUL-CBUA Chair and the Conference Steering Committee Chair.
  - b. Copyright Act Review Position Paper – The Committee developed a draft position paper for the Copyright Act Review framed as an endorsement of a statement that CARL has already put in play. The Committee is currently reviewing it for final draft presentation to the Executive Committee.
2. Scholarly Communications Committee
  - a. Revised the Committee’s Terms of Reference per the new template.
  - b. Open Textbooks Survey Working Group created and are developing the survey.
3. Digital Preservation & Stewardship Committee – Met and worked on draft Terms of Reference for the Committee.
4. Collections Committee – Distributed the Gale one-time purchase offer for Gale primary document collections for review in advance of the Committee’s upcoming meeting.

### **Inter-Consortial Relations**

1. Requested, and received, approval from COPPUL, OCUL, and BCI to add CAUL-CBUA Associate members to the list of CURBA participants.

### **Site Visits**

1. Visited SMU, UNB-F, UNB-SJ, NSCAD, UKL, US-A, St. FX, Dal, MUN, CNA, UPEI, Holland, CBU, ACA. Emerging concerns are:
  - What is the value in CAUL-CBUA for members?;
  - What is the focus for CAUL-CBUA, i.e. should CAUL-CBUA focus on doing a few things well as opposed to many things less well?;
  - The relative weight of each member’s voice in CAUL-CBUA decision-making in relation to their investment in CAUL-CBUA;
  - Balancing region-wide initiatives/needs when a large portion of members belong to a “consortia” (Novanet) that may already be addressing those same needs; and
  - Expectations from CAUL-CBUA of Member resources committed to CAUL-CBUA activities and support of the development of other members.
  - Streamlining and simplifying the member invoicing process.

## Miscellaneous

1. Created templates for committee terms of reference and working group plans and posted to website.
2. Calculated the member FTE numbers for 2017. Will post January 1, 2017, to ensure consistency in resource renewals in that the existing numbers are used for all resource renewals expiring up to December 31, 2016.
3. Sent out call for applicants for the Collaborative Research and Innovation Grant Award.
4. Organized the AGM and the Fall Board meeting.
5. Website
  - a. Updated product pages with resource descriptions, coverage dates, exchange rates, fiscal year of last payment, the institutional pricing breakdown for each resource subscription, and other useful documents related to a product (such as title list comparisons).
  - b. Created a “quick guide to usage terms” spreadsheet that I am currently populating for each licence/resource. This document will be linked from the product pages. *CINAHL with Fulltext* (<http://www.caul-cbua.ca/products/cinahl-fulltext>) is an example of a fully completed and linked record.
  - c. Added the recently approved *Procedures for Committees* to the website.
  - d. Updated the CURBA contacts list.
  - e. Added the CAUL Annual Statistics for 2014-15.
  - f. Removed the Last Copy Steering Committee from the list of active committees.
6. Corporations Canada – Filed “Form 4006 - Change Regarding Directors” with Industry Canada to notify them of Board membership changes, specifically that Associate member representatives are not considered Directors under the Council By-Laws.
7. ILL/Document Delivery RFI Working Group – Finalized Group membership to include Joe Wickens (Dal), Peter Webster (SMU), and Debbie Costelo (NSCC). The Group held its first meeting to refine the timeline of the process and apportion the various tasks amongst Group members. I developed a draft RFI document with sections to be populated based on a system/service needs inventory, and a survey of the marketplace.
8. Virtual Participation in Meetings – Subscribed to Skype for Business and added a local and toll-free numbers for teleconference access. Set-up deposit account against which toll-free number usage will be debited. Testing different meeting types with various individuals. Will expand to committee meetings in the coming month.
9. Migrated all shared files from Kathryn Reddy and Gillian Byrne’s Google drives to one central Google drive. I continue to work on organizing folders and files, as well as on updating access permissions at the folder level.
10. Invoicing
  - a. Worked with Cynthia Magdy on re-designing the member invoice spreadsheets to include original currency and exchange rate information for all resources billed in currency other than CAD.
  - b. With concerns expressed during site visits about potential streamlining and simplification of the CAUL-CBUA invoicing process, I spoke with COPPUL in detail about its process, and will be asking member contacts for feedback on the process.

With this information, I will work with Cynthia Magdy at ISI to determine if we can modify the process to address member concerns.

11. Attended OCLC Member Forum at Saint Mary's University.
12. Novanet – Met with Bill Slauenwhite at Novanet to discuss opportunities for collaboration and ways to synchronize some Novanet activities where they overlap with broader CAUL-CBUA objectives. Also attended a meeting of the Novanet Collections Committee meeting.
13. Worked with CRKN to recruit volunteers to lead dine-arounds after the All-Delegates Welcome Reception at the CRKN AGM.