



Council of Atlantic
University Libraries
Conseil des bibliothèques
universitaires de l'Atlantique

CAUL-CBUA Spring Board of Directors Meeting
June 5th, 2019, 9:00 a.m. – 3:45 p.m. ADT
Agenda

We respectfully acknowledge the territory in which we gather as the ancestral homelands of the Beothuk, and the island of Newfoundland as the ancestral homelands of the Mi'kmaq and Beothuk. We would also like to recognize the Inuit of Nunatsiavut and NunatuKavut and the Innu of Nitassinan, and their ancestors, as the original people of Labrador. We strive for respectful relationships with all the peoples of this province as we search for collective healing and true reconciliation and honour this beautiful land together.

Location

The Emera Innovation Exchange,
Room B1004
Memorial University Signal Hill
Campus
100 Signal Hill Road
St. John's, NL

Virtual Access via Bluejeans

<https://bluejeans.com/577214868>

Set-up and test your connection in advance at

<https://bluejeans.com/111>

Access by Phone:

1-866-599-3622 (Toll Free)

Meeting ID: 577214868

Parking: Parking on-site limited. Please pay for your parking and then send me a scan of the receipt for reimbursement.

Light breakfast to start at 8:30 a.m.

1. Welcome and Call to Order - 9:00 a.m.
2. Approval of Agenda
3. Approval of Winter 2019 Meeting Minutes
4. Business Arising from Minutes - 9:05-9:30 a.m.
 - a. **L. Balcom** will work with Cynthia Magdy to work out the best workflow for a quarterly review of manual entries.
 - b. **L. Balcom** and **C. Holt** to discuss with ISI the service fee savings for using the ISI bank account as opposed to the CAUL-CBUA banks account for bill payment. They will report back to the Board after this discussion.
 - c. **C. Holt** will seek out feedback from Indigenous Peoples on the proposed [Terms of Reference for the CAUL-CBUA Indigenous Matters Committee](#).
 - d. **C. Holt** will add performance indicators and SMART Goals to the Strategic Plan.

- e. **S. Cleyle and C. Arseneau** will work on developing a separate [CAUL-CBUA Innovation Grant Award](#), with accompanying policy, per the recommendation of the Collaborative Research and Innovation Grant Award Committee. – Agreement to pursue as a grant to do an innovative collaboration; not as a reward.
 - f. [CAUL-CBUA Committee Procedures Revision \(C. Holt\)](#) – Motion to accept the proposed revision of the CAUL-CBUA Committees Procedures as presented in the attached Revised Policies & Procedures document to modify procedures for sub-committee formation, population, Chair determination, and member replacement.
 - g. **C. Holt** will pursue consortial pricing for OpenAthens.
 - h. **C. Holt** will speak with Victoria Volkanova, the Scholarly Communications Inventory 2018 Working Group Chair, to convey the Board’s feedback on the reported they submitted for consideration the Winter 2019 meeting.
5. Report from the Chair (D. Bourne-Tyson) - 9:15-9:25 a.m.
 - a. Board meetings and A/V
 6. Treasurer’s Report (L. Balcom) – 9:25-9:40 a.m.
 - a. [2018-19 Budget 4th Quarter Update](#)
 - b. [BMO-CIBC Transfer Proposal for CAUL-CBUA Bank Account](#)
 7. [Executive Director’s Report](#) (C. Holt) – 9:40-10:00 a.m.
 - a. [COPPUL/OCUL/CAUL-CBUA/BCI Resource Sharing Agreement Working Group Final Report](#)

Break – 10:00-10:15 a.m.

8. [CARL Core Competencies for 21st Century CARL Librarians](#) (Kathleen DeLong, Associate University Librarian, University of Alberta) – 10:15-11:15 a.m.
9. LAC Update and Consultation on Voilà (Monica Fuijkschot, Director General, and Kristen Ann, Acquisitions Librarian, Library and Archives Canada Published Heritage Branch) – 11:15 a.m.- Noon

Lunch (catered in room) – Noon-1:00 p.m. (Kathleen, Monica, Kristen Ann, Clare, and Rebecca will join us for lunch)

10. CRKN Strategic Plan Update (Clare Appavoo/Rebecca Ross) – 1:00-1:45 p.m.
11. Scholars Portal Dataverse Update (Kate Davis/Meghan Goodchild, Scholars Portal, and Lee Wilson, Portage/ACENET) – 1:45-2:00 p.m.
Supporting Document: [Dataverse SLA Template](#)
12. [Committee Reports](#) – 2:00-2:15 p.m.
 - a. Collaborative Research Grant Award Committee (M. Truitt)
 - b. Collections Committee (A. Ambi/T. Harrison)
 - c. Copyright Committee (A. Lorencz/A. Stewart)
 - d. Digital Preservation and Stewardship Committee (J. MacKenzie/D. Moses)
 - i. [SSHRC Connection Grant Proposal Update](#) (A. Farrell & L. Wilson/D. Moses)

- e. Document Delivery Group (C. Holt) – verbal as DDG AGM on May 30th
 - f. Indigenous Matters Committee (S. van den Hoogen/C. Holt)
 - g. Scholarly Communications Committee (P. Gamsby/D. Flanagan)
13. [External Committee Reports](#) – 2:15-2:30 p.m.
- a. CARL (L. Balcom)
 - b. CFLA (R. Lewis)
 - c. CRKN Content Strategy Committee (T. Harrison/A. Ambi)
 - d. CRKN Board (L. Balcom)
 - e. Novanet (A. Stewart)
 - f. Portage Advisory Committee (J. MacKenzie)
14. [Member Updates](#) – 2:30-2:45 p.m.
- Break – 2:45-3:00 p.m.*
15. Other Business – 3:00-3:15 p.m.
- a. Fall 2019 Forum Topic (C. Holt)
16. In Camera - 3:15-3:40 p.m.
17. Next Meetings: Spring 2019 – MUN, June 5th, 2019
 Fall 2019 – Holland College, October 8th, 2019
 Winter 2020 – TBD
 AGM – September 4, 2019, 8:30 a.m.
18. Adjournment – 3:45 p.m.

Business Arising Completed

- a. **C. Holt** will contact Lee Wilson about an update on the Scholars Portal Dataverse and expansion to other regions at the next Board meeting.

Reports Submitted in Advance of the Meeting

Committee Reports

- a. Collaborative Research and Innovation Grant Award Committee (M. Truitt)
- b. Collections Committee (A. Ambi/T. Harrison)
- c. Copyright Committee (A. Lorencz/A. Stewart)
- d. Digital Preservation and Stewardship Committee (J. MacKenzie/D. Moses)
- e. Scholarly Communications Committee (G. Brown/D. Flanagan)

External Committee Reports

- a. CRKN CSC (T. Harrison/A. Ambi)
- b. CFLA (R. Lewis)
- c. Novanet (A. Stewart)
- d. Portage Advisory Committee (J. MacKenzie)

Member Updates